#3

COMPLETE

Collector:	Web Link 1 (Web Link)
Started:	Wednesday, January 13, 2021 10:01:52 AM
Last Modified:	Wednesday, January 13, 2021 10:25:11 AM
Time Spent:	00:23:19
IP Address:	23.126.152.141

Page 1: For Annual Planning/Program Review Requests AND Off-Cycle Requests

Q1

Technology Plan Year

2021-2022

Q2

Title of Request

10 lap tops for student use

Q3

Location of Request

Transfer Center

Q4

Department

Transfer Center (TC) Department

Q5

Contact Person

Name	**Amaliya Blyumin**
Email Address	**amaliya.blyumin**

Q6

DescriptionPlease provide a brief description of the technology/software or technology project and its core goal(s).

The TC department is requesting 10 new lap top computers for students use during workshops.

Page 2: Proposal Justification

Q7

Please explain how the technology or enhancement supports the strategic plan. Include information on how students will be impacted and/or employees or the college or district overall. Consider whether this would this be a district-wide implementation.Which Strategic Plan priority (or priorities) are supported by this request?To access the Strategic Plan, please click here.

Organizational Health

Q8

How does the request support the above priorities?

This will optimize college practices and procedures to advance the departments priorities for assisting students. It will give access students to apply to universities.

Q9

Who would this impact? Please select all that apply.

Students,

College

Q10

What is the number of students or employees impacted per semester?

1000

Q11

How would this impact the above group(s)?

TC provides workshops to students helping them to apply to various universities using an online application. Having laptops allows students who do not have access to technology to apply to the universities.

Q12

Does the technology support a state-wide initiative or is it a legal mandate or in support of a legal mandate?

No

Q13

If yes, please explain how the technology supports a state-wide initiative or is it a legal mandate or in support of a legal mandate?

N/A

Q14

Please be aware that projects, once approved, are typically scheduled 6 months to a year in advance. Consider the consequences if the technology/software is not implemented, upgraded or renewed.What are the consequences if the technology/software is not implemented/upgraded, or renewed? Examples: Security concerns, loss of FTES, mandates, accreditation, etc.

The computers may not be able to have access to new software which will be hinder student's access and success.

Q15

What is your preferred time for implementation?

As soon as possible.

Q16

Tell us how the data you have supports the implementation of the technology. This can be qualitative or quantitative in the form of surveys, observations, SLO or other assessment data, institutional research data or other reports and data.

According to Cuyamaca College wide data, 11,772 students indicated transfer as their goal for 2019-2020 academic year. Having technology will allow TC to serve students more efficiently.

Q17   **5**

How critical is this need in terms of supporting curriculum
and services?

Q18   **Respondent skipped this question**

Please attach any supporting data/documentation using
the "Upload" button below.

Page 3: COST ANALYSIS

Q19   **Hardware**

Is the request for hardware or software?

Q20   **New (new to the campus)**

Is the request for new or an upgrade to existing
technology?

Q21

Total initial cost of request: This includes hardware and software maintenance, licence, taxes, fees, shipping, storage, etc. Contact Sherri Braaksma for assistance.

$ 16,000 pending Bryan Cooper quote.

Q22

Funding Source:

General Fund

Q23

Please attach quote using the "Upload" button below.

Respondent skipped this question

Page 4: Grant Funding Source

Q24

Please specify the grant that will fund the technology you are requesting.

Respondent skipped this question

Page 5: Evaluation Plan

Q25

Evaluationi. How do you plan to evaluate the technology after implementation?

Reviewing the effectiveness and quality of service students are receiving and how many students have used the lap tops.

Page 6: Type of Request

Q26

Is this an Off-Cycle Request (e.g., not part of the annual planning/program review process)?

Yes

Page 7: Off-Cycle Requests Only

Q27

What are the exigent circumstances and/or contributing factors that would qualify this request to be eligible for Off-cycle consideration? Please explain why this request cannot wait until the next annual planning cycle.

TC had 10 laptop computers in 2019-2020 year. However, due to COVID-19, all laptops were given to faculty throughout the campus in spring 2020.

Page 8: Ready to Submit

Q28

Are you ready to submit your technology request?

Yes