

**Cuyamaca College**  
**Classified Senate Executive Board Meeting Minutes**  
**Wednesday, August 30, 2017**  
**2:30PM-4:00PM**  
**Location: A Building Conference Room 2**

**1. Call to Order**

- a. Ari Ahmadian (*President*)  
Valerie Peterson (*Vice President*)  
Natalija Worrell (*Senator*)  
Veronica Nieves (*Senator*)
- b. Agenda additions/deletions/revisions  
Addition: Idea from Grossmont College Classified Senate of Criteria for committee appointments. We want to ensure we are getting report backs from committees happenings. Wishing to have this in effect for all governance committees. During the Cuyamaca Classified Senate Retreat, get a list of committee members, then we can contact them and explain updated process. Voted by members to move forward with forms.
- c. Approve minutes for July meeting.

**2. Action Items**

**3. Communications/Discussion Items**

- a. Senate Updates-President
  - i. C's and B's.
  - ii. Retreat reschedule
    - 1. District wide retreat is on September 15<sup>th</sup>. Our retreat will be rescheduled after the Districtwide retreat. Looking to meet later in the Fall semester.
  - iii. Accreditation
    - 1. Team recently met to discuss what accreditation means now. It is now totally different than what it was before. Currently focusing on improvement instead of compliance. Bri Hayes is now our ALO and she is working with the Senates to get co-chairs. Two components that need to be addressed, self-evaluation report, quality focus essay (need improvement areas). Draft of institutional evaluation (ISER) needs to be done by Fall 2018. Spring 2018 will be when we identify quality focus essay-areas of improvement. Veronica tri-chair, working with Bri Hayes and Marvelyn Bucky.
- b. Vice President Updates
- c. Professional Development Updates
  - i. Classified Professional Development Committee updates  
Team has not met over summer. Not many updates to report. There will be a Part II of Cultural Competency for Classified professionals.
  - ii. Cultural Competency Institute (Part II)  
Wrapping up institute on September 12. Looking for ways to get more people involved for Part II. Discuss at the luncheon what times work best for people. Tanis Starck has different agenda to include those who have already participated and those who have not. People will get something out of the

series either way. Looking for better ways to market the series. Want to start advertising in October. Natalija and Veronica to brain storm on how to do a video to advertise for series. Wanting the video to be done by the end of September/beginning of October.

d. Committee Updates

i. CCC Updates

1. Budget and Enrollment

Enrollment is currently at 48.75% of yearly goal, 75% fill rate, and we are behind from last year. There are 15 sections of dual enrollment that have not been added. District goal may not be met due to GC enrollment.

Budget closed at the end of the year with a healthy balance. A good portion of it was transferred to our Rainy Day fund for when economy will dip again. Though, STRS and PERS, taking up more and more of revenue.

2. Guided Student Pathways

Ari encouraged Senate to take a look at it and let her know any feedback by tomorrow, 8/31.

3. Bri Hayes will be doing a lot of workshops for Program Review, SLOs, what is an annual template, etc.

4. IEPI-n/a

5. Program Review and Staffing

Finalized staffing timeline. Workshops with Bri that will go over how to fill out request forms. Staffing committee made a lot of revisions and will be better for people when they're putting in the requests.

ii. Classified Coordinating Council Updates

1. Districtwide Senate Retreat- Grossmont College, Griffin Gate on September 15 at 11:30AM-4:30PM.

2. Classified Leadership Academy

Ari will attend at the end of the month. Senate will be a big resource for the proposal that Ari will be sending to the board. Proposal will be based on Cultural Competency.

e. Treasurer Report- n/a

Reference Materials: n/a

Additional Instructions: Next Meeting- September 27<sup>th</sup>, 2017 2:30PM-4:00PM. A Bldg. Conf. Room 2

Meeting adjourned at 4:00PM.