

INCOME TAX INFORMATION

A FREE transcript of your income tax records can be obtained from the IRS office.

By calling 1-800-908-9946	Online at: www.irs.gov and click on "Get Your Tax Record" Make sure to order a tax return transcript and NOT a tax account transcript	To order by mail: Complete IRS Form 4506-T, available at www.irs.gov . Complete and mail to the address indicated on the form.
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To order online: go to www.irs.gov

1) Select "Get Your Tax Record"

The screenshot shows the IRS website home page. At the top is the IRS logo and a search bar. Below the logo are navigation tabs: File, Pay, Refunds, Credits & Deductions, and Forms & Instructions. A secondary navigation bar includes links for Charities & Nonprofits and Tax Pros. The main content area features a grid of service tiles: Refund Status, View Your Account, e-Services for Tax Professionals, Where's My Amended Return?, Get Your Tax Record, Make a Payment, Employer ID Number (EIN), and Foreign Financial Institution (FFI) List.

2) Select "Get Transcript ONLINE" or "Get Transcript by MAIL".

Welcome to Get Transcript

English | [Español](#) | [Chinese, Traditional](#) | [Korean](#) | [Russian](#) | [Vietnamese](#)

Individuals

How to File

When to File

Where to File

Update My Information

Tax Record (Transcript)

Third Party Authorization

International Taxpayers

Businesses and Self-Employed

Government Entities

You can get various Form 1040-series [transcript types](#) online or by mail. If you need your prior year **Adjusted Gross Income (AGI)** to e-file, choose the **tax return transcript** type when making your request. If you only need to find out how much you owe or verify payments you made within the last 18 months, you can [view your tax account](#).

The method you used to file your tax return, e-file or paper, and whether you had a balance due, affects your [current year transcript availability](#). **Note:** If you need a photocopy of your return, you must use [Form 4506](#).

Get Transcript Online

What You Need

To register and use this service, you need:

- your [SSN](#), date of birth, filing status and mailing address from latest tax return,
- access to your email account,
- your personal account number from a credit card, mortgage, home equity loan, home equity line of credit or car loan, and

Get Transcript by Mail

What You Need

To use this service, you need your:

- [SSN](#) or [Individual Tax Identification Number \(ITIN\)](#),
- date of birth, and
- mailing address from your latest tax return

What You Get

- Return or Account [transcript types](#) delivered by mail

Related Forms

- [About Form 4506T-EZ](#)
- [Formulario 4506T-EZ \(SP\), Formulario Abreviado para la Solicitud de un Trasunto...](#)

Related Websites

- [Social Security Administration \(SSA\) - My Account](#)
- [Free Application for Federal Student Aid \(FAFSA\)](#)

3) Follow the remaining instructions for getting transcript online.
(Make sure to print a TAX RETURN TRANSCRIPT and NOT a tax account transcript)

4) If ordering by mail, follow these instructions.
Input the requested information and click “Continue”.

The screenshot shows the top of the IRS.gov website with the logo and 'Contact Us | Exit' link. Below is the 'Get Transcript' heading with a link to 'En Español | Privacy Notice'. A red message states 'All fields are required'. The form includes: 'Social Security Number (SSN) or Individual Tax ID Number (ITIN)' with three input boxes; 'Date of Birth' with 'Day' and 'Month' dropdowns and a date input box; 'Street Address' with a long text input box; and 'ZIP or Postal Code' with a text input box. A 'Continue' button is at the bottom.

5) Under “Type of Transcript” choose Return Transcript and the year you are requesting.

The screenshot shows the 'Get Transcript' form with the 'Type of Transcript' dropdown menu set to 'Return Transcript' and the 'for Tax Year' dropdown menu set to 'Select'. A 'Continue' button is at the bottom.

6) You will then get a confirmation that the request has been accepted.

The screenshot shows a confirmation message: 'We have accepted your request for a 2014 Return Transcript . Please allow 5-10 days to receive it. The transcript will be sent to the address we have on file for you.' Below this is the text: 'If you need more than one copy of your transcript you are allowed to make copies for your personal records.' At the bottom are two buttons: 'Exit' and 'Request a different transcript'.