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**COMPLETE**

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Page 1: For Annual Planning/Program Review Requests AND Off-Cycle Requests

**Q1** **2023-24**

Technology Plan Year

**Q2**

Title of Request

EZproxy Analytics – 3 Year Subscription

**Q3**

Location of Request

Building C

**Q4**

Department

Library

**Q5**

Contact Person

**Name** **Matthew Chase**  
**Email Address** **matthew.chase@gcccd.edu**

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**Q6**

Description Please provide a brief description of the technology/software or technology project and its core goal(s).

The requested technology will serve as the primary assessment tool for student use of the library's electronic resources (e.g., databases, eBooks). At this time, available data is extremely limited to basic access counts. EZproxy Analytics significantly extends assessment efforts of our electronic resources by evaluating student experiences with navigating our platforms and different resources, collecting user data, and even identifying security data such as login issues.

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## Page 2: Proposal Justification

**Q7****Eliminate equity gaps in course success (passing grade in class)**

Please explain how the technology or enhancement supports the strategic plan and impacts students, employees, the college, and/or the district. Which Strategic Plan priority (or priorities) are supported by this request? To access the Strategic Plan, please click [here](#).

**Q8**

How does the request support the above priorities?

As of now, we have been unable to assess the student experience with electronic resources at the library, which have been central to student research assignments as well as supporting ZTC efforts for faculty and the college. The requested subscription would provide us rich data points to assess student experiences accessing, navigating, and succeeding in their courses. It would be the first time that the library could accomplish this type of assessment to help strengthen our online support for students on campus and online.

**Q9****Students**

Who would this impact? Please select all that apply.

**Q10**

What is the number of students or employees impacted per semester?

8440

**Q11**

How would this impact the above group(s)?

Students increasingly require access to library electronic resources to support their course success with research assignments and access to required course materials that are provided electronically through the library. A 2022 library resources survey at Cuyamaca College showed that students expected to have access to online information for research topics and access to databases, eBooks, and other electronic resources at the library. As of now, we have no tangible way to assess impact of these services and resources in relation to student success and equity, or evaluate our existing resources to improve or acquire resources. The user data collected from this requested subscription would support these assessment efforts.

**Q12****No**

Does the technology support a state-wide initiative or is it a legal mandate or in support of a legal mandate?

**Q13****Respondent skipped this question**

If yes, please explain how the technology supports a state-wide initiative or is it a legal mandate or in support of a legal mandate?

**Q14**

Please be aware that projects, once approved, are typically scheduled 6 months to a year in advance. Consider the consequences if the technology/software is not implemented, upgraded or renewed. What are the consequences if the technology/software is not implemented/upgraded, or renewed? Examples: Security concerns, loss of FTES, mandates, accreditation, etc.

If the subscription is not implemented, we would not have the ability to fully assess student use of library electronic resources in relation to student success, equity, or potential improvements and new resource acquisitions. The subscription would need to be renewed in 3 years to maintain this assessment plan.

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**Q15**

What is your preferred time for implementation?

Summer would be preferable to give us the opportunity to begin implementing the subscription and collecting the user data.

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**Q16**

Tell us how the data you have supports the implementation of the technology. This can be qualitative or quantitative in the form of surveys, observations, SLO or other assessment data, institutional research data or other reports and data.

A 2022 library resources survey of Cuyamaca College students showed that respondents expected to have access to online information for research topics and access to databases, eBooks, and other electronic resources at the library. A 2020 student technology access and support survey also reported that students indicated a need for electronic course materials and resources such as eBooks.

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**Q17**

**Respondent skipped this question**

How critical is this need in terms of supporting curriculum and services?

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**Q18**

Please attach any supporting data/documentation using the "Upload" button below.

**Supporting%20Data%20-%20EZproxy%20Analytics.pdf (435.5KB)**

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Page 3: COST ANALYSIS

**Q19**

**Software**

Is the request for hardware or software?

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**Q20**

**New (new to the campus)**

Is the request for new or an upgrade to existing technology?

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**Q21**

Total initial cost of request: This includes hardware and software maintenance, licence, taxes, fees, shipping, storage, etc. Contact Bryan Cooper for assistance.

Total initial cost: \$14,283.49. This includes the quoted prices for all three years. Note that the cost is discounted since it is a 3-year commitment.

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**Q22**

**General Fund**

Funding Source:

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**Q23**

Please attach quote using the "Upload" button below.

**EZProxy%20Analytics%20-%20Quote.pdf (65.8KB)**

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Page 4: Grant Funding Source

**Q24**

**Respondent skipped this question**

Please specify the grant that will fund the technology you are requesting.

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Page 5: Evaluation Plan

**Q25**

Evaluationi. How do you plan to evaluate the technology after implementation?

The Library will implement the requested subscription to assess student use of library electronic resources in relation to student success and equity. We would add a new performance indicator in our Outcomes Assessment Plan, aligned to our second program review goal (i.e., Improve equitable access and effectiveness of library collections and technology), that intentionally evaluates the relationship between student success and their use of library electronic resources such as databases and eBooks.

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Page 6: Type of Request

**Q26**

**No**

Is this an Off-Cycle Request (e.g., not part of the annual planning/program review process)?

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Page 7: Off-Cycle Requests Only

**Q27**

**Respondent skipped this question**

What are the exigent circumstances and/or contributing factors that would qualify this request to be eligible for Off-cycle consideration? Please explain why this request cannot wait until the next annual planning cycle.

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Page 8: Technology Request Process

**Q28**

**Respondent skipped this question**

How can the Technology Request process be improved for next year?

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Page 9: Ready to Submit

**Q29**

**Yes**

Are you ready to submit your technology request?

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