CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of September 21, 2021

CO-CHAIRS: ☑ Jane Gazale, ☑ Alicia Muñoz
MEMBERS: ☑ Annalinda Arroyo ☑ Bryan Elliott, ☑ Lauren Halsted, ☐ Scott Herrin, ☑ Ticey Hosley
☑ Tania Jabour, ☑ Richard Jimenez, ☐Kristin McGregor, ☑ Cindy Morrin, ☑ Marissa Salazar,
☑ Robert Stafford ☑ Laurie Woods
EX-OFFICIO: ☑ Nicole Jones, ☐ Kim Dudzik, ☐ Larry McLemore, ☐ Cuauhtemoc Carboni, ☑ Miriam Simpson,
☐ Sarah Saulter
RECORDER: Julie Kahler / MINUTES: Taylor Owen
GUESTS: Josh Eggleton, Brad McCombs, Curtis Sharon, Rob Wojtkowski, Guillermo Colls, Tom Bugzavich, Bri Hays

APPROVAL OF MINUTES of September 07, 2021: *Muñoz/Stafford* to approve: 11 Yes, 0 No, 1 Abstentions.

ACTION ITEMS: Adoption of the Consent Calendar:

♦ **Arabic Studies:** Modification, PLOs
♦ **ARAM 220:** Review
♦ **Communication (Associate in Arts):** Modification, PLOs
♦ **MATH 020, 076, 078:** Distance Education
♦ **MUS 106:** Modification
♦ **Spanish (Associates in Arts):** Modification, PLOs

Muñoz/Halsted to approve consent calendar. 11 Yes, 0 No, 1 Abstentions.

INFORMATION ITEMS:

♦ **ART 143:** Modification, SLOs
Art and Design (Associates in Arts): Modification
Joshua Eggleton reviewed the modifications made to ART 143 and the Art and Design (Associate in Arts) degree. The outline for ART 143 is being modified to update the textbook and revise the SLO language. The Associates in Arts degree for Art and Design is being modified to reduce the amount of units required to complete a 2-year degree cycle. There were too many units for this degree originally to complete the degree requirements within two years. Reviewed and forwarded for action.

♦ **AUTO 162:** Modification
Tania Jabour reviewed the modification made to AUTO 162 on behalf of Brad McCombs. The outline for AUTO 162 is being modified to remove the prerequisite. The department decided not to add the recommended preparation to the course. Reviewed and forwarded for action.

♦ **CIS 213, 215:** Review
Curtis Sharon reviewed CIS 213 and CIS 215. The text and references have been updated to become current. Reviewed and forwarded for action.

♦ **Communication for Transfer (AA-T):** Modification, PLOs
Lauren Halsted reviewed the modification made to the Communication for Transfer (AA-T) degree on behalf of Nancy Jennings. The PLOs were modified to align with the new ACP PLOs for Language and Communication. Reviewed and forwarded for action.

♦ **CS 119, 119L, 182, 281:** Review
Curtis Sharon reviewed CS 119, 119L, 182, and 281. The text and references have been updated to become current. Reviewed and forwarded for action.

♦ **ES 250, 271, 272:** Modification, Review
Rob Wojtkowski reviewed the modification for ES 250, 271, and 272. The text and references have been updated to become current for ES 250, 271, and 272. The course outline for ES 272 is being modified to update the language In addition to the course content. Reviewed and forwarded for action.

- **ESL 021, 025, 090, 099B, 109:** Deactivations
Guillermo Colls reviewed the deactivations of ESL 021, 025, 090, and 109. ESL 099B was pulled from the information items. ESL 021, 025, 090 and 109 are courses that are currently not in use, but are courses that Guillermo may bring back in the future, therefore, they are being deactivated. Reviewed and forwarded for action.

- **GD 120:** Addition, Assign to Discipline, Content Review, Distance Education, SLOs
GD 126, 130, 222, 223: Review
Graphic Design (Associate in Science, Certificate of Achievement): Modification
Tom Bugzavich reviewed GD 126, 130, 222, 223, the GD 120 course addition, and the modification made to the Associate in Science degree and Certificate of Achievement for Graphic Design. The text and references have been updated to become current for GD 126, 130, 222, and 223. GD 120 is a new course focusing on UX design which has become a high-growth and in-demand field as the digital world continues to expand. This course is being added as a pathway to four institutions for students. The Associate in Science degree and Certificate of Achievement for Graphic Design is being modified to add the new GD 120 course as an elective. Reviewed and forwarded for action.

- **SPAN 120:** Review
Jane Gazale reviewed SPAN 120 on behalf of Karla Gutierrez. SPAN 120 is due for review and the textbook has been updated to become current. Reviewed and forwarded for action.

OTHER:

- Goals for the Curriculum Year (continued)

  - Curriculum Software Management System

- CMS: Invited guest Bri Hays

- Chairs Report

  - Curriculum Proposal Training: Course Outline of Record

    - Where the CORs are stored
    - How to confirm the recent version using the Course Master List

  - DE Form

- Dates:

  - The deadline date to turn in curriculum to be approved for the November Governing Board packet is Wednesday, September 22, 2021.

  - The deadline date to turn in curriculum to be approved for the December Governing Board packet is Wednesday, October 20, 2021.

  - The deadline date to turn in deactivations and/or deletions for fall 2022 is Wednesday, November 17, 2021.

- Articulation Timeline (GE approvals):

  - Courses are submitted for UC transferability once per year in August (the deadline is typically the end of the third week).

  - UC transferability decisions are typically returned no later than October (following submission).

  - Any UC transferability approvals would be effective in the semester we gain approval (courses submitted August 2021 will be effective Fall 2021, if approved).

  - Once we have UC transferability, the course can be submitted for IGETC consideration.

  - Both CSU and IGETC submissions take place once per year in December.

  - CSU and IGETC decisions are typically returned in April and go into effect the following Fall semester (courses submitted in December 2021 will be effective Fall 2022).

  - If approvals come after the college catalog is distributed, information will be published in a catalog addendum.