

CUYAMACA COLLEGE

CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of October 17, 2023

CO-CHAIRS: Jane Gazale, Jeanie Machado Tyler
MEMBERS: Roula Aoneh, Annalinda Arroyo, Josh Eggleton Lauren Halsted, Tania Jabour,
 Richard Jimenez, Kristin McGregor, Vivi Ricardez Veasey, Jessica Thompson,
 Jennifer Tomaschke, Laurie Woods
EX-OFFICIO: Anthony Campbell, George Dowden, Tammi Marshall, Agustin Orozco, Melissa Salazar,
 Rita Ghazala

RECORDER/MINUTES: Julie Kahler/Taylor Owen

GUESTS: Ignacio Castaneda Garcia, Brad McCombs, Michelle Garcia, Rachel Polakoski, Joan Rettinger, Jessica Hurtado-Soto

SUSPEND THE RULES to allow Jeanie Machado-Tyler to attend via Zoom: Arroyo/Ricardez Veasey to approve: 9 Yes, 0 No, 0 Abstentions.

APPROVAL OF MINUTES of October 3, 2023: Wood/Aoneh to approve: 10 Yes, 0 No, 1 Abstention.

ACTION ITEMS: Adoption of the Consent Calendar:

- ♦ **ARBC 250:** Modification, SLOs
- ♦ **ARBC 251:** Modification, Content Review, SLOs
- ♦ **ART 100:** Modification, SLOs
- ♦ **ART 144, 148:** Deactivations
- ♦ **ASL 121:** Modification, SLOs
- ♦ **BIO 251:** Modification, SLOs
- ♦ **CADD 140, 141, 150:** Modifications
- ♦ **EHSM 100:** Modification, SLOs
- ♦ **EHSM 110, 130, 135, 145, 150, 200, 205, 210, 215:** Modifications
- ♦ **ES 060ABC, 076ABC:** Review, SLOs
- ♦ **Distance Education Form:** Modification

Pulled from the consent calendar:

ARBC 250: Modification, SLOs
ARBC 251: Modification, Content Review, SLOs
ART 100: Modification, SLOs
ASL 121: Modification, SLOs
BIO 251: Modification, SLOs
CADD 150: Modifications
EHSM 150, 205, 210, 215: Modifications
ES 060ABC, 076ABC: Review, SLOs
Distance Education Form: Modification

Jabour/Eggleton to approve consent calendar: 11 Yes, 0 No, 1 Abstention.

ARBC 250: Modification, SLOs
ARBC 251: Modification, Content Review, SLOs
ART 100: Modification, SLOs
ASL 121: Modification, SLOs

Items were pulled to advise the Curriculum Committee that the alignment forms have now been received for these courses. Reviewed and forwarded for action.

BIO 251: Modification, SLOs

Alignment form was not received from Grossmont after seventeen days. Item was pulled from the consent calendar.

CADD 150: Modifications

A response was not received on the proposed revisions to the method of evaluation in the course outline. Item was tabled.

EHSM 150, 205, 210, 215: Modifications

Changing the pre-requisites may require a classification change at the Chancellor's Office. Item was tabled.

ES 060ABC, 076ABC: Review, SLOs

A response was not received on the proposed SLO revisions. Item was tabled.

Jabour/Eggleton to approve pulled items: 12 Yes, 0 No, 0 Abstentions.

Distance Education Form: Modification

The distance education form was pulled to discuss the suggested revisions to the form. Jessica Hurtado-Soto advised that the Hyflex should not be removed completely and instead a formal verbiage should be added into its place. The Curriculum Committee agreed that they would approve the DE form with the suggested revisions for the acknowledgement and check boxes and the Hyflex will remain as is for now. Will bring back for further discussion.

Eggleton/Jabour to approve DE Form Modification: 12 Yes, 0 No, 0 Abstentions.

INFORMATION ITEMS:

- ◆ **Studio Arts for Transfer: Modification**
Josh Eggleton reviewed the proposed changes for Studio Arts for Transfer degree. The degree is being modified to remove ART 144, and ART 148, but ART 119, ART 142, and ART 210 are being added as requirements for this degree. These changes are to align with Grossmont's Art Program to serve all students in our district. Reviewed and forwarded for action.
- ◆ **AUTO 163T: Addition, Assign to Discipline/s, Distance Education, Stand Alone, SLOs**
AUTO 286T: Addition, Assign to Discipline/s, Distance Education, SLOs
Automotive Technology Engine Performance Specialist (Associate in Science, Certificate of Achievement): Modification
Ignacio Castaneda-Garcia and Brad McCombs reviewed the course additions of AUTO 163T and AUTO 286T, as well as the proposed changes to the Automotive Technology Engine Performance Specialist (Associate in Science, Certificate of Achievement). AUTO 163T is being added for the Ford Certifications needed for industry technicians and students. AUTO 286T is being added to make the SMOG program more accessible. Licensing for SMOG is renewed every two years, so this allows students to get their updated training for SMOG by taking this course. The Automotive Technology Engine Performance Specialist (Associate in Science, Certificate of Achievement) is being modified to update the title to include SMOG technician to clarify for students and to add the new AUTO 286T as a requirement. Reviewed and forwarded for action.
- ◆ **BIO 130, 131: Review, SLOs**
Michelle Garcia reviewed BIO 130, 131. These two courses were due for their 5-year curriculum review. Textbooks and SLOs were updated to become current. Reviewed and forwarded for action.
- ◆ **CADD 129: Modification, SLOs**
Jane Gazale reviewed the proposed changes to CADD 129. Outline was revised to align with manufacturing industry requirement. Textbook was updated to become current. SLOs were updated to fix some grammatical errors. Reviewed and forwarded for action.
- ◆ **Communication Studies for Transfer (AA-T): Deletion**
Lauren Halsted reviewed the deletion of the Communication Studies for Transfer (AA-T) degree. A new version of this degree was created, therefore, this degree is no longer needed. Reviewed and forwarded for action.
- ◆ **ENGR 129: Modification, SLOs**
Jane Gazale reviewed the proposed changes to ENGR 129. Outline was revised to align with manufacturing industry requirement. Textbook was updated to become current. SLOs were updated to fix some grammatical errors. Reviewed and forwarded for action.

- ◆ **ESL 026, 3: Deactivations**
Laurie Woods reviewed the deactivations of ESL 026, 3. ESL 026 is an elective course that has not been taught for a long time and the ESL department is trying to build up their ESL core classes instead. ESL 3 was created in an emergency agreement with the English department to allow ESL students to take ENGL 120. Now there is a clear pathway where students can take ENGL 020, 120 or ESL 122, so this course is no longer needed. Reviewed and forwarded for action.
- ◆ **MATH 128: Modification, SLOs**
Rachel Polakoski reviewed the proposed changes for MATH 128. MATH 128 is being reactivated since Grossmont College no longer offers the course. The number of units is being increased from 1.5 units to 2.0 units and the contact hours were updated from 1.5 contact hours lecture to 2.0 contact hours lecture. Textbooks were also updated to become current. Reviewed and forwarded for action.
- ◆ **PARA 121: Review, SLOs**
Joan Rettinger reviewed PARA 121. This course was due for its 5-year curriculum review. Textbooks and SLOs were updated to become current. Reviewed and forwarded for action.
- ◆ **SW 130: Addition, Assign to Discipline/s, Distance Education, SLOs**
Social Work (Certificate of Achievement): Addition, PLOs
Lauren Halsted reviewed the additions of SW 130 and the Social Work (Certificate of Achievement). SW 130 is part of the curriculum work the college is doing as a part of the San Diego Workforce Partnership grant. This course focuses on case management and was identified as a program need by the six regional colleges that have been working on our regionally aligned certificate program. The Social Work (Certificate of Achievement) was designed to be stackable to the existing Associate Degree in Social Work which prepares students to transfer into a baccalaureate program and is a response to the call for action by the San Diego County Behavioral Workforce Report to meet the expected demand in the region. Reviewed and forwarded for action.

OTHER:

- ◆ Goals for the Curriculum Year (Continued)
 - Curriculum Software Management System
 - CAT
 - CIM
- ◆ 23-24 Curriculum Goals
- ◆ Chairs Report
 - Faculty Co-Chair Results S24-S26
- ◆ Dates:
 - Curriculum proposals from faculty, and deans are due to the Instructional Operations Supervisor by the end of the day Wednesdays on the following dates:
 - August 23, 2023
 - September 6, 2023
 - September 20, 2023
 - October 4, 2023
 - October 18, 2023
 - November 15, 2023
 - The deadline date for faculty to turn in curriculum to meet the October Board Packet was August 23, 2023.
 - The deadline date for faculty to turn in Curriculum to meet the November Board Packet is September 20, 2023.
 - The deadline date for faculty to turn in Curriculum to meet the December Board Packet is October 4, 2023.
 - The deadline date for faculty to turn in course additions, course number changes, deactivations and deletions for the 2024-2025 catalog is November 15, 2023. This allows the spring semester to update the courses, and programs affected by these four items.
 - December 5, 2023, last meeting to approve CSU GE and IGETC for the next calendar year 2024-2025.

♦ Articulation Timeline (GE approvals):

- The Articulation Officer determines if courses are CSU transferable.
- Courses are submitted for UC transferability once per year by August 25th.
- UC transferability decisions are typically returned no later than October (following submission).
- Any UC transferability approvals would be effective in the semester we gain approval (courses submitted August 2023 will be effective fall 2023, if approved).
- Courses that were deemed CSU transferable by the Articulation Officer can be submitted in December of each year to be added to CSU GE.
 - Only Curriculum Committee approval of COR is needed, not Board.
- Courses that were approved as UC transferable can be submitted in December of each year to be added to IGETC.
 - Only Curriculum Committee approval of COR is needed, not Board.
- CSU and IGETC decisions are typically returned in April and go into effect the following fall semester (courses submitted in December 2023 will be effective fall 2024).