

# CUYAMACA COLLEGE

## CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of November 7, 2023

CO-CHAIRS:  Jane Gazale,  Jeanie Machado Tyler  
MEMBERS:  Roula Aoneh,  Annalinda Arroyo,  Josh Eggleton  Lauren Halsted,  Tania Jabour,  
 Richard Jimenez,  Jonathan Martin,  Kristin McGregor,  Vivi Ricardez Veasey,  Jessica Thompson,  
 Jennifer Tomaschke,  Laurie Woods  
EX-OFFICIO:  Anthony Campbell,  George Dowden,  Tammi Marshall,  Agustin Orozco,  Melissa Salazar,  
 Rita Ghazala

RECORDER/MINUTES: Julie Kahler/Aiden Lovewell

GUESTS: Moriah Gonzalez Meeks, Dan Curtis

Woods/Eggleton to suspend rules to allow Jessica Thompson to attend via Zoom: 12 Yes, 0 No, 0 Abstentions.

APPROVAL OF MINUTES of October 17, 2023: Aoneh/Ricardez Veasey to approve: 11 Yes, 0 No, 2 Abstention.

ACTION ITEMS: Adoption of the Consent Calendar:

- ◆ **Studio Arts for Transfer:** Modification
- ◆ **AUTO 163T:** Addition, Assign to Discipline/s, Distance Education, Stand Alone, SLOs  
**AUTO 286T:** Addition, Assign to Discipline/s, Distance Education, SLOs  
**Automotive Technology Engine Performance Specialist (Associate in Science, Certificate of Achievement):** Modification
- ◆ **BIO 251:** Modification, SLOs  
**BIO 130, 131:** Review, SLOs
- ◆ **CADD 129:** Modification, SLOs
- ◆ **Communication Studies for Transfer (AA-T):** Deletion
- ◆ **EHSM 150, 205, 210, 215:** Modifications
- ◆ **ENGR 129:** Modification, SLOs
- ◆ **ESL 026, 3:** Deactivations
- ◆ **MATH 128:** Modification, SLOs
- ◆ **PARA 121:** Review, SLOs
- ◆ **SW 130:** Addition, Assign to Discipline/s, Distance Education, SLOs  
**Social Work (Certificate of Achievement):** Addition, PLOs

Pulled from the consent calendar:

**MATH 128:** Modification, SLOs

Jabour/Woods to approve consent calendar minus the pulled item: 13 Yes, 0 No, 0 Abstentions.

**MATH 128:** Modification, SLOs

Curriculum has received the alignment form from Grossmont College who agreed with the proposed changes to the units. Grossmont has not made the changes yet so these cannot go in the next board packet until the document is received as per alignment process. Our Curriculum committee is recommending voting this through so the Articulation Officer can begin working on this course for articulation. The changes to the units are designed to align with SDSU.

Woods/Aoneh to approve pulled item: 13 Yes, 0 No, 0 Abstentions.

INFORMATION ITEMS:

- ◆ **ANTH 150, POSC 166:** Modifications  
Lauren Halsted reviewed the proposed modifications for ANTH 150 and POSC 166. The course descriptions are being modified to remove the E from the KUMEY course code to make it KUMY on both courses. Reviewed and forwarded for action.

- ♦ **BIO 133, 134, 135:** Modifications  
Jane Gazale reviewed the proposed modifications for BIO 133, 134, and 135. The courses are being modified to remove the E from the KUMEY course code to make it KUMY. Reviewed and forwarded for action.
- ♦ **COMM 145:** Modification, Content Review, SLOs  
Lauren Halsted reviewed the proposed modifications for COMM 145. The modification is being made to meet new Cal-GETC standards. The course needed a pre-requisite of ENGL 120. Course content, course objective updates, text and references and SLO updates are also being made. Reviewed and forwarded for action.
- ♦ **GD 110:** Review, SLOs  
George Dowden reviewed the proposed changes for GD 110. Texts and references change and SLO changes. Reviewed and forwarded for action.
- ♦ **General Studies and University Studies: Humanities and Fine Arts, Communication and Language Arts, Social and Behavioral Sciences (Associate in Arts):** Modifications  
Jane Gazale reviewed the proposed modifications for Studio Arts for General Studies and University Studies: Humanities and Fine Arts, Communication and Language Arts, and Social and Behavioral Sciences (Associate in Arts). The E is being removed from the KUMEY course code to make it KUMY on these. Reviewed and forwarded for action.
- ♦ **History (Associate in Arts):** Modification  
Lauren Halsted reviewed the proposed modification for History (Associate in Arts). The E is being removed from the KUMEY course code to make it KUMY. Reviewed and forwarded for action.
- ♦ **HUM 116, 117:** Modifications  
**HUM 118, HIST 128, HIST 129:** Modifications  
Jane Gazale reviewed the proposed modifications for HUM 116 and 117 as well as the proposed modifications for HUM 118, HIST 128, and HIST 129. The E is being removed from the KUMEY course code to make it KUMY on all of these courses. HIST 116 and 117 are also being reworked for GE and IGETC with updates to course content and course objectives. Reviewed and forwarded for action.
- ♦ **KUMY 116, 117, 170:** Modifications  
**Kumeyaay Studies (Associate in Arts, Certificate of Achievement):** Modification  
Jane Gazale reviewed the proposed modifications for KUMY 116, 117, and 170. KUMY 116 and 117 changes mirror the changes made to HUM 116 and HUM 117. KUMEY 170 is cross-listed with SW 170, modifications are being made for GE and IGETC approval with changes to the course content and course objective. Reviewed and forwarded for action.
- ♦ **MATH 060:** Modification  
Dan Curtis reviewed the proposed modification for MATH 060. This course is up for its 5-year curriculum review. Math department took this opportunity to update more on the course. This course is now only a co-requisite for MATH 160 and will no longer be a prerequisite for other courses like statistics. Because of this, the course no longer needs certain skills to be part of the outline. This will not change the teaching of the course itself but rather just how the outline is presented. Reviewed and forwarded for action.
- ♦ **MUS 263, 272, 273:** Addition, Assign to Discipline, SLOs  
Lauren Halsted reviewed the proposed addition of MUS 263, 272, and 273. These are new method courses for brass, string, and percussion. One of the focuses for these courses is on evaluating the students teaching of these methods. Reviewed and forwarded for action. Reviewed and forwarded for action.
- ♦ **SW 120:** Review  
**SW 170:** Modification  
Jane Gazale reviewed the proposed changes for SW 120 and 170. The changes to SW 170 mirror the changes made to KUMY 170. SW 120 is going through its regular review cycle with textbook updates. Reviewed and forwarded for action.

Woods/Arroyo to suspend the rules in order to vote on the KUMY items, listed below, that curriculum wishes to move forward on as soon as possible: 13 Yes, 0 No, 0 Abstentions.

Ricardez Veasey/Eggleton to move forward on the KUMY items, listed below: 13 Yes, 0 No, 0 Abstentions.

**ANTH 150, POSC 166:** Modifications

**BIO 133, 134, 135:** Modifications

**General Studies and University Studies: Humanities and Fine Arts, Communication and Language Arts, Social and Behavioral Sciences (Associate in Arts):** Modifications

**History (Associate in Arts):** Modification

**HUM 116, 117:** Modifications

**HUM 118, HIST 128, HIST 129:** Modifications

**KUMY 116, 117, 170:** Modifications

**Kumeyaay Studies (Associate in Arts, Certificate of Achievement):** Modification

**SW 170:** Modification

OTHER:

- ◆ BP/AP 4101 6-Year Review
- ◆ Goals for the Curriculum Year (Continued)
  - Curriculum Software Management System
    - CAT (CourseLeaf Catalog)
    - CIM (CourseLeaf Curriculum Inventory Management)
  - Streamline and digitize curriculum process
  - Continue to refine our processes with a lens of diversity, equity, and inclusivity
- ◆ Chairs Report
  - BP/AP 4100
- ◆ Dates:
  - Curriculum proposals from faculty, and deans are due to the Instructional Operations Supervisor by the end of the day Wednesdays on the following dates:
    - August 23, 2023
    - September 6, 2023
    - September 20, 2023
    - October 4, 2023
    - October 18, 2023
    - November 15, 2023
  - The deadline date for faculty to turn in curriculum to meet the October Board Packet was August 23, 2023.
  - The deadline date for faculty to turn in Curriculum to meet the November Board Packet is September 20, 2023.
  - The deadline date for faculty to turn in Curriculum to meet the December Board Packet is October 4, 2023.
  - The deadline date for faculty to turn in course additions, course number changes, deactivations and deletions for the 2024-2025 catalog is November 15, 2023. This allows the spring semester to update the courses, and programs affected by these four items.
  - December 5, 2023, last meeting to approve CSU GE and IGETC for the next calendar year 2024-2025.
- ◆ Articulation Timeline (GE approvals):
  - The Articulation Officer determines if courses are CSU transferable.
  - Courses are submitted for UC transferability once per year by August 25th.
  - UC transferability decisions are typically returned no later than October (following submission).
  - Any UC transferability approvals would be effective in the semester we gain approval (courses submitted August 2023 will be effective fall 2023, if approved).
  - Courses that were deemed CSU transferable by the Articulation Officer can be submitted in December of each year to be added to CSU GE.
    - Only Curriculum Committee approval of COR is needed, not Board.
  - Courses that were approved as UC transferable can be submitted in December of each year to be added to IGETC.
    - Only Curriculum Committee approval of COR is needed, not Board.
  - CSU and IGETC decisions are typically returned in April and go into effect the following fall semester (courses submitted in December 2023 will be effective fall 2024).