

# CUYAMACA COLLEGE

## CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of February 18, 2025

CO-CHAIRS:  Annalinda Arroyo,  Jeanie Machado Tyler  
MEMBERS:  Roula Aoneh,  Josh Eggleton,  Bryan Elliott,  Josue Franco,  Jane Gazale,  Aseel Hanna,  
 Tania Jabour,  Richard Jimenez,  Jonathan Martin,  Laura Ratto,  Vivi Ricardez Veasey,  
 Kelly Togerson,  Christopher Torres,  Marisol Thayre,  Laurie Woods  
EX-OFFICIO:  Anthony Campbell,  George Dowden,  Tammi Marshall,  Agustin Orozco,  Marissa Salazar,  
 Rita Ghazala

RECORDER/MINUTES: Julie Kahler/Aiden Lovewell

GUESTS: None

APPROVAL OF MINUTES of February 4, 2025: *Martin/Ricardez Veasey* to approve: 12 Yes, 0 No, 2 Abstentions.

ACTION ITEMS: Adoption of the Consent Calendar:

- ♦ **ARBC 130, 180:** Modifications  
**ARBC 120, 121:** Modifications, SLOs
- ♦ **BIO 240:** Modification  
**Biological Sciences (Associate in Science):** Modification
- ♦ **BOT 180:** Modification
- ♦ **BUS 128:** Modification  
**Business Administration (Associate in Science, Certificate of Achievement), Management (Associate in Science, Certificate of Achievement):** Modifications
- ♦ **Cal-GETC (Certificate of Achievement):** Addition, PLOs
- ♦ **COMM 123:** Modification  
**Communication (Associate in Arts):** Modification
- ♦ **COUN 125, 135:** Addition, Assign to Discipline/s, GE (Area 4), SLOs
- ♦ **CWS 101, 103, 105, 114, 130, 132, 134, 214, 282:** Modifications, SLOs  
**CWS 102, 107, 204, 230, 284:** Modifications
- ♦ **Elementary Education (Associate in Arts):** Modification
- ♦ **ENGR-Civil Engineering (associate in Science):** Modification
- ♦ **ENGL 020, 030, 122, 126, 140, 201, 202, 217, 221, 222, 231, 232, 236, 238, 271:** Modifications  
**English (Associate in Arts, Certificate of Achievement):** Modifications
- ♦ **Environmental Management (Associate in Science), Occupational Safety and Health (OSH) Management (Associate in Science):** Modifications
- ♦ **ESL 1A, 1B, 2, 122:** Modifications  
**ESL 2AG, 2BG:** Deactivations (clean-up)
- ♦ **ETHN 162:** Addition, Assign to Discipline/s, GE (Areas 4, 6), SLOs  
**ETHN 236, 238:** Modifications  
**Ethnic Studies (Associate in Arts):** Modification
- ♦ **Exercise Science (Associate in Science):** Modification
- ♦ **General Studies: Communication and Language Arts (Associate in Arts):** Modification, PLOs  
**General Studies: Lifelong Health Well-Being, and Self-Development (Associate in Arts):** Modification, PLOs  
**General Studies: Business and Technology (Associate in Science), General Studies: Science and Mathematics (Associate in Science):** Modifications  
**General Studies: Humanities and Fine Arts (Associate in Arts):** Modification  
**General Studies: Social and Behavioral Sciences (Associate in Arts):** Modification
- ♦ **MATH 060:** Modification, Content Review  
**Mathematics (Associate in Science, Certificate of Achievement):** Modification
- ♦ **Paralegal Studies (Associate in Science):** Modification

- ◆ **PHIL 125:** Modification
- ◆ **PHYC 201, 202, 203:** Modifications
- ◆ **PSY 140, 150, 201, 205, 211, 220:** Modifications  
**Behavioral Training (Certificate of Achievement):** Modification
- ◆ **Social Work (Associate in Arts, Certificate of Achievement):** Modifications
- ◆ **SURV 220, 240:** Review
- ◆ **University Studies: Communication and Language Arts (Associate in Arts):** Modification, PLOs  
**University Studies: Business and Economics (Associate in Science), University Studies: Science and Mathematics (Associate in Science):** Modifications  
**University Studies: Humanities and Fine Arts (Associate in Arts):** Modification  
**University Studies: Social and Behavioral Sciences (Associate in Arts):** Modification
- ◆ **Local GE Area forms:** Additions

*Jabour/Woods* to approve consent calendar minus pulled items: 14 Yes, 0 No, 1 Abstention.

Pulled from consent calendar:

**COUN 125, 135:** Additions, Assign to Discipline/s, GE (Area 4), SLOs

Annalinda Arroyo explained that the committee has been waiting for GE area forms to be submitted for these courses. The required forms with justifications and signature have now been submitted.

**CWS 105, 114, 130:** Modifications, SLOs

**CWS 107, 204, 230:** Modifications

Annalinda Arroyo explained that these courses were due for regular review and are being pulled to check for updated language in the SLO changes. Tania noted that there are not a lot of rules for SLOs but using the word “demonstrate” goes against one of the few rules. The language has been updated.

**ENGL 020, 030:** Modifications

Annalinda Arroyo explained that we are trying to align the titles of these support courses to correspond with the CCN courses. There is a holdup with Grossmont curriculum regarding the title of ENGL 020 so we will keep the current title until next catalog year. Grossmont College does not have an ENGL 030 courses so there is no conflict with changing the title to correspond with ENGL C1000.

**ETHN 236, 238:** Modifications

Annalinda Arroyo explained that these are being pulled to include ESL 122 in the recommended preparations.

**PHYC 201, 202, 203:** Modifications

Annalinda Arroyo explained that we are updating these courses to articulate with UCSD. This will cause us to temporarily lose articulation with UC Berkley for a semester or two. This affects an average of 1 student per year and this student would be supported in their petition process with UC Berkley by our college.

**PSY 140:** Modification

Annalinda Arroyo explained that this course is being pulled to note there will be text and references changes later. Steve Weinert and Marissa Salazar are waiting for the book that they want to use for the required text, which is coming soon.

**Local GE Area forms:** Additions

Annalinda Arroyo noted that the text is being updated to better address three main points: How does the course meet the objectives of the area, how does the course advance IDEAA principles in the area, as well as asking submitters to provide 2-3 examples from 2 different sections of the COR that apply to the area.

Elliott/Jabour to approve pulled items moving forward for action: 15 Yes, 0 No, 0 Abstentions.

INFORMATION ITEMS:

- ◆ **BOT 103A, 133, 174:** Review, SLOs

**BOT 106, 150:** Review

Annalinda Arroyo notes that these are up for their regular review cycle. Aseel Hanna explained that these updates are to SLOs and to the texts and references. BOT 106 and 150 are receiving textbook updates. Reviewed and forwarded for action.

♦ **Environmental Science (AS-T): Deletion**

Richard Jimenez explained that he spoke with Tammi Marshall about this degree. There are changes being made at the Cal-State level and the minimum requirements for this degree are above the cap by one unit. Richard also noted very few students applied for this degree and one of the required courses hasn't been taught in a while. The ultimate goal is to scrap and rebuild this degree to make it transferable to SDSU. Reviewed and forwarded for action.

Torres/Gazale to suspend the rules in order to vote on approving the information items: 15 Yes, 0 No, 0 Abstentions.

Woods/Torres to approve the information items: 15 Yes, 0 No, 0 Abstentions.

OTHER:

♦ CCN Phase II

♦ Elementary Teacher Education (AA-T): Cal-GETC TMC Pending

♦ Training

♦ Goals for the Curriculum Year (Continued)

- Curriculum Software Management System
  - CIM (CourseLeaf Curriculum Inventory Management)
- Streamline and digitize curriculum process
- Continue to refine our processes with a lens of diversity, equity, and inclusivity

♦ Chairs Report

♦ Dates:

- Curriculum proposals for the 2025-2026 curriculum year from faculty and deans are due to the Instructional Operations Supervisor by the end of the day Wednesdays on the following dates:
  - August 21, 2024
  - September 4, 2024
  - September 18, 2024
  - October 2, 2024
  - October 16, 2024 (Last submittals for the December board packet)
  - November 6, 2024
  - \*March Board packet deadline for last submittals January 22, 2025 (Tentative)
- August 21, 2024: The deadline date for faculty to turn in curriculum to meet the October 2024 Board Packet.
- October 1, 2024: Notification of the intention to delete a program must be sent to the Instructional Operations Supervisor of each year. This requirement is to prepare for the next year's student application for the major.
- October 2, 2024: Six CCN course outlines due to curriculum
- October 8, 2024: Governing Board to review and approve October Board packet
- October 15, 2024: Six CCN course outlines up for curriculum vote for November Board packet
- October 16, 2024: The deadline date for faculty to turn in Curriculum to meet the December Board Packet and;
  - Modifications for transfer degrees (ADTs) are due by the December Board Packet deadline.
  - To ensure the deadlines for Curriculum Committee and Governing Board approval can be met, as well as being mindful of the Articulation timeline, course deactivations and deletions should be submitted as early as possible in the fall semester and by the December board packet deadline.
  - Transfer GE for the next calendar year must be approved at the last meeting in fall for the next calendar year 2025-2026. Proposal deadline to turn in is October 16, 2024.
  - Course numbering changes are to be turned in by the December Board packet deadline.
- November 12, 2024: Governing Board to review and approve November board packet.
- December 17, 2024: Governing Board to review and approve December board packet.
- \*January 22, 2025 (Tentative): March Board packet deadline. When the Governing Board sets the meeting dates and deadlines for the 2025 year, this will be updated.
  - Course additions should be submitted as early as possible in the fall semester; however, the window will extend to the beginning of the spring semester by the March board packet deadline.

- Program modifications intended to add the new courses are recommended to be submitted at the same time as the course addition.
- No other curriculum proposals will be processed for the 2025-2026 catalog after this date.
- **January 23, 2025 Start of the 2026-2027 catalog year for curriculum submittals.**
- **Fall 2025: Curriculum Information Management (CIM) implementation.**
- ◆ Articulation Timeline (GE approvals):
  - The Articulation Officer determines if courses are CSU transferable.
  - Courses are submitted for UC transferability once per year between August 1st – August 25th.
    - UC transferability decisions are typically returned no later than October (following submission).
    - Any UC transferability approvals would be effective in the semester we gain approval (courses submitted August 2024 will be effective fall 2024, if approved).
  - Courses that were approved as UC transferable can be submitted in December of each year to be approved for Cal-GETC
    - Only Curriculum Committee approval of COR is needed, not Board.
    - Cal-GETC decisions are typically returned in May and go into effect the following fall semester (courses submitted in December 2024 will be effective fall 2025).