

CUYAMACA COLLEGE

CURRICULUM, GENERAL EDUCATION AND ACADEMIC POLICIES AND PROCEDURES COMMITTEE

Minutes of March 18, 2025

CO-CHAIRS: Annalinda Arroyo, Jeanie Machado Tyler
MEMBERS: Roula Aoneh, Josh Eggleton, Bryan Elliott, Josue Franco, Jane Gazale, Aseel Hanna,
 Tania Jabour, Richard Jimenez, Jonathan Martin, Laura Ratto, Vivi Ricardez Veasey,
 Kelly Togerson, Christopher Torres, Kimberly Wolfe, Laurie Woods
EX-OFFICIO: Anthony Campbell, George Dowden, Tammi Marshall, Agustin Orozco, Marissa Salazar,
 Rita Ghazala

RECORDER/MINUTES: Julie Kahler/Aiden Lovewell

GUESTS: Nicole Hernandez, Amy Huie

APPROVAL OF MINUTES of March 4, 2025: *Martin/Eggleton* to approve: 16 Yes, 0 No, 0 Abstentions.

ACTION ITEMS: Adoption of the Consent Calendar:

- ◆ **COUN 125, 135:** Distance Education
- ◆ **ENGL 126:** Modification
- ◆ **GD 115:** Distance Education, Review
- ◆ **Course Addition Timeline:** Addition
- ◆ **General Education Philosophy:** Modification
- ◆ **Local General Education List:** Addition

Ricardez Veasey/Jabour to approve the consent calendar minus pulled items: 16 Yes, 0 No, 0 Abstentions.

Pulled from consent calendar:

Course Addition Timeline: Addition

Vivi shared an updated timeline based on feedback received from the last curriculum meeting. The committee members liked the changes.

General Education Philosophy: Modification

Annalinda appreciated the feedback and a discussion took place with Grossmont College for alignment. There will be another meeting to update this with more information requested by SISC regarding how these courses are being added to the areas. This is being tabled and will be coming back ASAP.

Local General Education List: Addition

Area 1 and 2 are being updated to reflect that a "minimum grade of C" is recommended. This aligns better with Cal-GETC. There is an asterisk noting that Intermediate Algebra is a potentially satisfactory course for area 2 and encourages students to meet with a counselor to discuss it further if there are any question.

Woods/Gazale to approve the Course Addition Timeline and the Local General Education List: 16 Yes, 0 No, 0 Abstentions.

INFORMATION ITEMS:

- ◆ **Elementary Teacher Education for Transfer (AA-T):** Modification, PLOs
Nicole Hernandez shared the changes being made to the Elementary Teacher Education for Transfer. Updates are being made to some available courses including updated options for list C as well as updates to PLO's. Annalinda noted that many of these changes were to align with Cal-GETC and the TMC. The committee discussed why MATH 126 is not being included while MATH128 is. After some discussion, the committee recommended considering the addition of MATH 126 alongside MATH 128 and Nicole Hernandez agreed with that recommendation. Reviewed and forwarded for action.
- ◆ **ENGL 020:** Modification
Annalinda explained that ENGL 020 is returning for more modifications. The intent is to align the title name to the course it is attached to, ENGL C1000. We have aligned with Grossmont after back and forth discussions. Reviewed and forwarded for action.

♦ **Plan A Degree Requirements: Modification**

Annalinda explained that the intent with these modifications are to alignment with Grossmont College and to comply with Title V and Cal-GETC. The competency requirements are being removed, the cultural diversity requirement is being removed, and the exercise science degree requirement is being removed, with all of this being included in our local GE areas 6 and 7 instead. We are removing part of the residency requirement and the requirement for multiple majors from the same catalog year. Reviewed and forwarded for action.

Jabour/Ricardez Veasey to suspend the rules in order to vote on the previous three information items: 15 Yes, 0 No, 1 Abstention.

Gazale/Woods to approve the previous three information items: 16 Yes, 0 No, 0 Abstentions.

♦ **CD 136, 141: Review, SLOs**

Nicole Hernandez explained the changes being made to the Child Development courses. CD 136 and 141 are both receiving textbooks and references updates as well as updates to their SLOs. Reviewed and forwarded for action.

♦ **CADD 200: Modification, SLOs**

CADD 201: Modification

Identical to OH 200 and 201 changes as these courses are cross listed. Reviewed and forwarded for action.

♦ **OH 200: Modification, SLOs**

OH 150, 201: Modifications

Amy Huie explained the changes being made to the Ornamental Horticulture courses as well as their cross listed CADD courses. For OH 150, after working with the class's teacher of this class and reviewing the feedback received, the decision was reached to update and expand the course content. There are also additional updates being made to the SLOs and the texts and references. For OH/CADD 200, feedback was incorporated from the teacher of this course and from curriculum for updates. This includes updates to the course description, course content, course objectives, method of evaluation, materials, assignments, exit skills, and SLOs. For OH/CADD 201, there are updates to the entrance skills, course content, materials, assignments, texts and references, and SLOs. Reviewed and forwarded for action.

OTHER:

♦ AP 4100: Draft

♦ CCN Phase II Templates

♦ Training

♦ Due to Spring Break in the first week of April, the next Curriculum Meeting is April 15, 2025

♦ Goals for the Curriculum Year (Continued)

- Curriculum Software Management System
 - CIM (CourseLeaf Curriculum Inventory Management)
- Streamline and digitize curriculum process.
- Continue to refine our processes with a lens of diversity, equity, and inclusivity.

♦ Chairs Report

♦ **Dates:**

- **Curriculum proposals for the 2026-2027 curriculum year from faculty and deans are due to the Instructional Operations Supervisor by the end of the day Wednesdays on the following dates:**
 - **March 26, 2025**
 - **April 16, 2025**
 - **May 7, 2025**
 - **August 20, 2025**
 - **September 3, 2025**
 - **September 17, 2025**
 - **October 8, 2025**
 - **October 22, 2025 (Last submittals for the December board packet)**
 - **November 5, 2025**
- **Fall 2025: Curriculum Information Management (CIM) implementation.**

- **After CIM implementation, the deadline dates will remain the same. Curriculum is to be submitted directly to CIM.**
 - **August 20, 2025:**
 - **The deadline for faculty to turn in curriculum to meet the Five-Year Curriculum Review Cycle of Courses overdue for Spring 2026**
 - **The deadline date for faculty to turn in curriculum to meet the October 2025 Board Packet**
 - **October 1, 2025: Notification of the intention to delete a program (degree or certificate) must be sent to the Instructional Operations Supervisor. This requirement is for Admissions and Records to prepare the next year's student application for the major.**
 - **October 14, 2025: The Governing Board to review and approve October board packet.**
 - **TBA: The deadline date for faculty to turn in Curriculum to meet the December Board Packet and;**
 - **Modifications for transfer degrees (ADTs) are due by the December Board Packet deadline.**
 - **To ensure the deadlines for Curriculum Committee and Governing Board approval can be met, as well as being mindful of the Articulation timeline, course deactivations and deletions should be submitted as early as possible in the fall semester and by the December board packet deadline.**
 - **Transfer GE for the next calendar year must be approved at the last meeting in fall for the next calendar year 2026-2027**
 - **Course numbering changes are to be turned in by the December board packet deadline.**
 - **December 16, 2025: The Governing Board to review and approve December board packet.**
- ◆ Articulation Timeline (GE approvals):
- The Articulation Officer determines if courses are CSU transferable.
 - Courses are submitted for UC transferability once per year between August 1st – August 25th.
 - UC transferability decisions are typically returned no later than October (following submission).
 - Any UC transferability approvals would be effective in the semester we gain approval (courses submitted August 2025 will be effective fall 2025, if approved).
 - Courses that were approved as UC transferable can be submitted in December of each year to be approved for Cal-GETC
 - Only Curriculum Committee approval of COR is needed, not the Board.
 - Cal-GETC decisions are typically returned in May and go into effect the following fall semester (courses submitted in December 2025 will be effective fall 2026).