

Outcomes and Assessment Committee (OAC)

Charge

The committee is charged with advancing a culture of assessment across the college, and with supporting the use of assessment data in continuous improvement processes at the course, program, service area, and institutional levels.

To accomplish this, the committee is responsible for the following:

1. Maintain outcomes assessment schedules for all instructional programs and student service areas
2. Inform faculty leaders and relevant administrators of outcomes assessment needs by instructional program and/or service area
3. Follow up with faculty to ensure on-time and thorough completion of outcomes assessment, including the dialogue and follow up processes
4. Create and maintain institutional processes for efficient and useful outcomes assessment
5. Manage collection and input of learning outcomes data into the campus management system
6. Facilitate communication about outcomes assessment data to faculty and the campus community as a whole
7. Consult with faculty members and service area leaders about all aspects of learning outcomes and assessment, from the creation of outcomes statements, to equitable assessment practices
8. Host professional development opportunities about outcomes and assessment at the department, service area and college-wide levels
9. Develop and pilot innovative and equitable practices in learning outcomes assessment
10. Support the incorporation of student experience, input, and voice in outcomes assessment

Committee members will be responsible for staying up to date with the status of outcomes assessment in their designated instructional or service area. Committee member liaisons will specifically manage communication and support with faculty and service area leaders to support on-time assessment.

Overall, the committee serves as a channel for communication, planning, institutional dialogue regarding continuous quality improvement, and coordination of assessment activities between departments and organizational units of Student Services, Instruction and Administrative Services. The committee supports the mission, vision, and strategic plan of the College by fostering equitable access and experiences with outcomes assessment at all levels. The Outcomes and Assessment Committee is a sub-committee of the Academic Senate, and will regularly work with Academic Senate, the Program Review Steering Committee, and the Institutional Effectiveness Council.

Meeting Schedule

Monthly, second Monday of the month, 3:00-4:00 p.m.

Chair(s)

Sr. Dean, Institutional Effectiveness, Success, and Equity/Accreditation Liaison Officer
Outcomes Assessment Co-Coordinators

Composition

2 Instructional Faculty Representatives from MSE
2 Instructional Faculty Representatives from AHSS

- 1 Instructional Faculty Representative from CE
- 1 Instructional Faculty Representative AKHE
- 1 Counseling Faculty Representative from Student Services
- 1 Representative from LTR
- 1 Representative from Student Services (Administrative)
- 1 Classified Staff Representative
- 1 Student Representative

*Note: at least one of the above faculty representatives should be certified to teach online

Resources

Specialist and/or Nuventive Improve (TracDat) Coordinator from the Office of Institutional Effectiveness,
Research & Planning
Accreditation Faculty Co-Chair
Articulation Officer