

## BP 4225 Course Repetition

Reference: ***Title 5, Sections 55040, 55041, 55042, 55044, 58161; and Board Policies BP 2410 and BP 2510***

Adoption Date: December 18, 2001 Updated: ~~June 20, 2017~~

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Grossmont-Cuyamaca Community College District students may repeat a course in which a substandard final grade (D, F, NP, or ~~NC~~) or a withdrawal (~~W~~) was earned. The Board has determined reasonable limitations on course repetition as described in AP 4225 titled Course Repetition.

When course repetition occurs, the permanent academic record shall be annotated in such a manner that all work remains legible, ensuring a true and complete academic history.

~~Any courses taken in an effort to alleviate substandard academic work may be repeated twice for a maximum of three times in the Grossmont-Cuyamaca Community College District. This total includes all attempts in which a student has received a W or a substandard academic notation, and is inclusive in courses taken at either Cuyamaca College or Grossmont College. Exceptions may be permitted as defined in administrative procedures.~~

Under special circumstances as defined in administrative procedures, students may repeat a course in which a ~~satisfactory grade was earned:~~ C or better grade was earned. The special circumstances are defined in administrative procedures. ~~if extenuating circumstances exist and can be demonstrated; a significant lapse of time has occurred and a recency requirement is in place at the college or transfer institution; the repetition is necessary to meet a legal mandate as a condition of continued pay or voluntary employment; the repetition is needed as a result of a significant change in industry or licensure standards; the repetition conforms with cooperative work experience purposes; or, a student with disability needs to repeat a special class for students with disabilities.~~

~~When course repetition occurs, the permanent academic record shall be annotated in such a manner that all work remains legible as part of the permanent record, insuring a true and complete academic history.~~