



C U Y A M A C A
· C O L L E G E ·

2024-25

Council/Committee Goal-Setting Form

Council/Committee:	OTLC	Date Goals Were Adopted by Council/Committee:	10/11/2024
Co-Chairs:	Bri Brown and Jessica Hurtado		
<p>College Vision: <i>Equity, Excellence, and Social Justice Through Education</i> College Mission: <i>Cuyamaca College advances equity and social justice through student-centered and innovative approaches to education. We strive to create unique and meaningful learning experiences that build upon the strengths and socio-cultural experiences of our diverse student population and the communities we serve by providing programs that lead to certificates, degrees, transfer, career opportunities, and ultimately social and economic mobility.</i></p>			
<p>Council/Committee Goals for 2024-2025</p>	<p>How will this goal specifically address one or more of the 2022-2028 College goals and strategies?</p> <p>Goals</p> <ol style="list-style-type: none"> 1. Increase Equitable Access 2. Eliminate Equity Gaps in Course Success 3. Increase Persistence and Eliminate Equity Gaps 4. Increase Completion and Eliminate Equity Gaps 5. Increase Hiring and Retention of Diverse Employees 	<p>PROGRESS (to be completed at the end of the year):</p>	
<p><u>GOAL 1:</u> Reduce equity gaps in retention and success in classes taught in online modalities</p>	<p>The Distance Education team is committed to a culture of equity, excellence, and inclusion; to</p>	<p>Status:</p> <ul style="list-style-type: none"> • Completed 	

<p><u>ACTION STEPS:</u> What specific steps does the group need to take this year in order to successfully achieve this goal?</p> <ul style="list-style-type: none"> ● Student, Instructor, & Course Data Review from IESE ● Present DE Data to various shared governance spaces in efforts to solicit feedback, inventory needs, establish partnerships ● Develop, market, and facilitate student orientations <ul style="list-style-type: none"> ○ Technology onboarding: student email, log into Self-Service, reset passwords, purchase textbooks ○ Online Orientation: Zoom, practice Canvas submissions, online student support, library resources <p><u>EVALUATION:</u> How will this goal be evaluated? The DE team will collect disaggregated student equity data and analyze the enrollment, success, persistence, and completion rates of disproportionately impacted student groups.</p>	<p>eliminating equity gaps that exist for disproportionately impacted student groups; and to increasing access, course success, persistence, and program completion for disproportionately impacted student groups. Because of this commitment, diverse online instructors and students will feel both an increased sense of belonging and will likely remain at the college. Goal 1 aligns with Strategic Goals 1 and 2.</p>	<ul style="list-style-type: none"> ● In progress ● Deleted <p>What progress did the committee/council make toward this goal over this academic year?</p>
<p><u>GOAL 2:</u> Promote and facilitate equity-minded professional development opportunities related to online instruction</p> <p><u>ACTION STEPS:</u> What specific steps does the group need to take this year in order to successfully achieve this goal?</p> <ul style="list-style-type: none"> ● Badge 10 online course sections through Peer Online Course Review <ul style="list-style-type: none"> ○ Target disciplines that are most often searched for in the Exchange ● Run two sections of EPPA in Fall 2024 ● Focus on PD around: <ul style="list-style-type: none"> ○ Artificial Intelligence (workshops, community of practice, Teaching Dialogues collaboration) ○ Regular and Substantive Interaction in light of new ACCJC RSI Rubric and upcoming 	<p>The Distance Education team’s second goal centers equity-minded professional development and culturally responsive teaching practices by offering training that meets diverse instructional, departmental, and institutional needs and accommodates a range of faculty experiences. Equity-minded professional development will mitigate student equity gaps in access, success, persistence, and completion, as faculty will be equipped to create a sense of belonging and inclusion in their classes and provide culturally relevant curriculum, in tandem with a meaningful and robust learning experience. In doing so,</p>	<p>Status:</p> <ul style="list-style-type: none"> ● Completed ● In progress* ● Deleted <p>What progress did the committee/council make toward this goal over this academic year?</p>

<ul style="list-style-type: none"> ○ accreditation site visit ○ Accessibility in light of Title II regulation and deadline to make all college communications and materials accessible by Spring 2026 ● Offer Professional Development, such as Summer & Winter Camp, FLEX, accessibility, HyFlex, DE certification (TOC) ● Promote Online Teaching Conference, @ONE courses, DE-related webinars, the Peralta Equity Conference, ASCCC OERI Webinars, Instructurecon, EMTLI <p>EVALUATION: How will this goal be evaluated? This goal will be evaluated by administering qualitative surveys to faculty and staff to assess training needs, and, following training sessions, ask attendees the extent to which the sessions met their needs. The DE team will also continue to offer a diverse range of training and archive them. Last, the DE Coordinator will keep record of the instructors who earn Quality Reviewed (Peer Online Course Review) badges.</p>	<p>students will be successful, persist to the next semester, and complete their programs, as DE courses are instrumental to students' pathways. Goal 2 aligns with Strategic Goals 1, 2, 3, and 4.</p>	
<p>GOAL 3: Offer equity-minded, accessible, and transparent resources related to online instruction that align with Title 5</p> <p>ACTION STEPS: What specific steps does the group need to take this year in order to successfully achieve this goal?</p> <ul style="list-style-type: none"> ● Complete the DE Handbook (public link on Online Teaching website) ● Update DE webpage ● Participate in District Fraud Taskforce and disseminate resources ● Advocate for salary advancement for EPPA, POCR, and @ONE credit (without having to pay for units through FPU) 	<p>By ensuring the DE resources are equity-minded, accessible, and transparent, faculty will be equipped to leverage the resources to develop high-quality and equity-minded courses, which, in turn, will foster equity in access, success, persistence, and completion. Goal 3 aligns with Strategic Goals 1, 2, 3, and 4.</p>	<p>Status:</p> <ul style="list-style-type: none"> ● Completed ● In progress* ● Deleted <p>What progress did the committee/council make toward this goal over this academic year?</p>

<p>EVALUATION: How will this goal be evaluated? This goal will be evaluated by updating the current DE resources with an equity and accessibility lens. Once the resources listed in the action items below are updated, this goal will be considered met.</p>		
<p>GOAL 4: Institutionalize equitized protocols related to online instruction</p> <p>ACTION STEPS: What specific steps does the group need to take this year in order to successfully achieve this goal?</p> <ul style="list-style-type: none"> ● Coordinate with OER Coordinator and committee on implementing ZTC/LTC/OER in DE classes ● In collaboration with Cuyamaca’s taskforce, implement DEIAA into the teaching evaluations process, modify the online teaching evaluation form and train course evaluators ● Develop and submit a proposal for institutionalized DE funding to support EPPA, POCR, OTC travel, Online Mentors, hosting PD workshops, online student success coaches <p>EVALUATION: How will this goal be evaluated? This goal will be evaluated by tracking the number of online courses that convert to OER/ZTC/LTC, initiating new protocols as listed above, and securing funding.</p>	<p>Equitizing the protocol listed here aligns with the college’s strategic goals because low or no-cost courses increase access and student success, particularly for disproportionately impacted student groups. Modifying the evaluation form and instituting a recertification process for online faculty will ensure course quality, which will benefit students across equity outcomes and will help to retain diverse online faculty. Goal 4 aligns with Strategic Goals 1, 2, 3, 4, and 5.</p>	<p>Status:</p> <ul style="list-style-type: none"> ● Completed ● In progress* ● Deleted <p>What progress did the committee/council make toward this goal over this academic year?</p>