



ACADEMIC • SENATE

Minutes

Thursday, October 24th, 2024

2:00 – 3:45 p.m.

Present: Karen Marrujo, Sasha Carter, Jane Gazale, Moriah Gonzalez-Meeks, Karla Gutierrez, Debra Hills, Amy Huie, Rachel Jacob-Almeida, Raad Jerjis, Sahar King, Kristin McGregor, Rachelle Panganiban, Miriam Simpson, Scott Stambach, Jennifer Tomaschke, Asma Yassi

Absent: Hanaa Alkassas, Dan Curtis, Rita Ghazala, Joan Rettinger

Guests: Amaliya Blyumin

Recorder: Aiden Lovewell

The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action." In accordance with the Ralph M. Brown Act guidelines, Senators voting "nay" or abstaining will be identified. All other present members will be assumed to have voted "aye."

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1. **Call to Order:** Karen Marrujo, Academic Senate President, called the meeting to order at 2:05pm.
 2. **Approval of Minutes: October 10th, 2024** – Senate reviewed the minutes from October 10th, 2024. Senate to approve minutes. **Motion/Second:** Amy Huie/Rachel Jacob-Almeida. **Nays:** None. **Abstentions:** None. **Motion Passes.**
 3. **Public Comments – None**
 4. **Announcements / Spotlights -**
 - A. Where Olive Trees Weep Film Screening:
Karen Marrujo shared that the screening for Where Olive Trees Weep will be happening tomorrow at 5:30pm for snacks and 6pm for the screening. There is an RSVP form. This is being organized by the Voices for Palestine campus-wide faculty and students group.
 - B. Open Mics:
Karen Marrujo explained that Rita Ghazala puts these together in partnership with the music department. The next one will be on the 18th of November and the final one will be on the 4th of December. Karen noted that students have been really enjoying that space.

C. Teaching Dialogues:

Karen shared information on the Teaching Dialogues workshops. The first one is happening today and the next one will be happening on the 14th of November right after Academic Senate meetings. The focus will be on artificial intelligence. We want faculty to be leading the conversation around AI. The Teaching and Learning Committee team is helping make these conversations happen.

D. Fall Planning Workshops:

Karen shared that these workshops will be in-person on October 31st and on Zoom Nov 1st. These workshops will focus on enrollment management and will lay the groundwork for the team next semester, ideas for a plan.

E. THRIVE Game Night

Karen shared that there will be a THRIVE game night after the fall planning workshop on the 31st. There will be snacks and candy with costumes encouraged.

F. Nacho Average Union

Karen shared that AFT campus coordinators are putting together an event featuring nachos, music, and conversations on the 5th of November. The coordinators are looking for liaisons to assist. The goal is to build community, stay informed, and to reinforce connection with AFT on working conditions. Rachelle shared the roles and responsibilities of the AFT campus coordinators and liaisons. She also thanked Karen and Scott for their work and help as coordinators.

G. Update on Teaching Excellence Award Nominations

Karen shared an update on the Teaching Excellence Award nominations. Last time we had 2 people volunteer to join the voting process. We have 264 nominations over the last week and a half and Jane noted that the translated forms have helped boost this number by an additional 42 nominations. Still need 2 more people to make up the voting.

H. Call for Ideas for Academic Senate Spotlight Presentations

Karen reminded the senate of our last meeting where we had Tania Jabour visit to share her part-time faculty liaison model. Karen wanted to make sure that senators had a space in senate to share any similar ideas if they wanted.

I. Other:

None

5. **Action Items –**

A. Faculty Hiring Priorities Committee (FHPC) 2024-2025 Rubric:

Karen Marrujo reviewed the FHPC 2024-2025 rubric. There have been some edits for readability. This work has been happening for years to make the process clear and more accessible. This will be a tool for authors to understand the criteria and the writing process.

Senate to approve the FPC Charge and Composition. **Motion/Second:** Amy Huie/Debra Hills.
Nays: None. **Abstentions:** Asma Yassi. **Motion Passes.**

B. Faculty Hiring Priorities Committee (FHPC) 2024-2025 Off-Cycle Request Form:

Karen Marrujo reviewed the FHPC 2024-2025 off-cycle request form.

Senate to approve the FPC Charge and Composition. **Motion/Second:** Moriah Gonzalez-Meeks/Rachel Jacob-Almeida. **Nays:** None. **Abstentions:** Asma Yassi. **Motion Passes.**

C. Discretionary Reassigned Time Process:

Karen Marrujo reviewed the discretionary reassigned time process. This is up for endorsement. Karen shared the annotated and clean versions and noted that the appointment process is being finalized. Moriah noted that this reflects what we want this process to be and it would put more strength behind this process. There is a difference of opinion on who appoints and this version states that SOC appoints. If this changed substantively it would come back to AS for re-endorsement. Rachelle asked why there is an issue with the appointing of faculty to coordinator positions. Karen, previously there was not a written process but there are emails from previous AS presidents that showed SOC being the ones facilitating appointments. Now there are currently discussions happening with administrators around who gets the final say on this. Moriah explained that this is being characterized as a hire and administrators feel they have purview over hires but faculty feel as though this is an appointment of an existing faculty member and would therefore be their purview. There is an obvious difference of opinion and therefore there are important discussions happening to clarify and resolve this issue. The next step is for SOC to connect and share this with Presidents cabinet. Moriah also noted that this function is important for faculty to keep, we as senate want to have the ability to choose who is representing us in these spaces. Karen clarified that the final decision is being made by SOC and not just the AS president.

Senate to approve the FPC Charge and Composition. **Motion/Second:** Rachel Jacob-Almeida /Miriam Simpson. **Nays:** None. **Abstentions:** Asma Yassi. **Motion Passes.**

6. **Committee Reports –**

A. Updates from Curriculum:

Jane Gazale shared her updates from the Curriculum Committee. She is going to the curriculum regional meeting on Saturday and will hopefully have more information to share on phase 2 of the CCN.

B. Additional Committee Updates:

None.

7. **Information Items (First reads and updates for future action items) –**

A. ADT Verification Presentation:

Amaliya Blyumin, Transfer Center Coordinator, shared her presentation on ADT verification. She is seeking support from Academic Senate for ADT verification and she shared the context of ADT verification at Cuyamaca College. The goal of this work is to bolster support and clarity for students. There were 2-3 students that needed additional help with waitlists and in order to help these students, we reach out to instructors to try and squeeze them into these classes with priority and the instructors have been very accommodating. She then shared examples of situations that create barriers for ADT verification as well as a proposal for an internal process for ADT students in these situations. The goal is to create an official system where if a Transfer Center Coordinator reaches out for assistance with these students, that faculty do their best to accommodate.

B. Curriculum November Board Packet:

Jane Gazale reviewed the November Board packet from Curriculum. Jane shared a summary of what will be shared with the board. A November packet was added due to the CCN deadline on December 2nd. Packet includes the 6 CCN courses that were reviewed at Curriculum to submit to the state and the GE pattern that was approved by Curriculum. Jane shared context around the work that was done for these CCN courses and for the GE pattern. The GE pattern has been formatted by our Articulation Officer and IOPS to work in the Catalog. The Curriculum Committee is requesting that Academic Senate suspend the rules and approve this packet now.

Moriah noted that not all of her constituents agree with the GE pattern but most of them want this approved.

Jane wanted to share that she appreciated and acknowledged all the opinions, discussions, disagreements from everyone. It all came from a good place and was done for the benefit of students.

Senate to suspend the rules to vote on the November Board packet. **Motion/Second:** Amy Huie/Raad Jerjis. **Nays:** None. **Abstentions:** None. **Motion Passes.**

Senate to vote on the November Board packet. **Motion/Second:** Amy Huie/Kristen McGregor. **Nays:** None. **Abstentions:** None. **Motion Passes.**

C. Updated from the District:

Karen Marrujo reviewed the Districtwide Partnership Projects with Academic Senate. She asked the senators to please review this. Karen is going to a meeting with Kerry Kilber Rebman next week in IT. Karen asked for feedback on anything that senators want to be discussed with Kerry at the meeting. Miriam asked if there could be a conversation at the meeting around Teams and AirTable. The senate acknowledged and appreciated the effort from IT to share progress and updates.

Educational Support Services Council Proposal. This proposal is being brought to Academic Senate for feedback and is part of the district governance restructuring plan. The proposal is seeking operational space to move through items quicker. SISC (Student and Institutional Success Council) is being replaced with this and the Council wants feedback. Raquel noted that there is no Counseling representation in any capacity on this and that is extremely concerning. Grossmont and Cuyamaca have agreed not to endorse anything until we see the full handbook first. Moriah noted that this is only 2 faculty members, and this is a reoccurring issue with the district and has been expressed at governance meetings several times as a concern. Deans of Equity are not part of this group, but it makes sense to include them in this group as a resource at the very least. Karen will keep the Senate updated on any changes.

District Health and Safety Committee. This is a legally mandated committee that was previously disbanded. Starting a fully operational group this time around but there is no draft yet. We will need clarity on how the campuses would function in that capacity. This group would report to DEC, but we would need to wait for a charge and composition to review and provide the feedback.

Moriah shared that the Human Resources Advisory Council will now be called the Human Resources Council. Shared some of the recommendations that have been composed as feedback for this HRC regarding DEIAA. The Academic Senates would need to endorse language and then send them to AFT for negotiations.

D. ASCCC Fall 2024 Plenary Resolutions Packet Timeline and Updates:

Karen shared that the ASCCC Plenary is coming up soon and shared the resolutions packet and the timelines. She is asking Academic Senate to please review the packet and share any feedback with SOC before November 7th.

8. President's Report –

Karen Marrujo shared her president's report and included her office hours. Karen also shared Francisco's going away party that is happening tomorrow from 11am-12pm in the FMO building. Karen also shared an update on the Enrollment Management Committee Proposal. We received feedback from Classified Senate, they are requesting 2 classified senate representatives instead of 1 and to add the Dean of Student Affairs and the Dual Enrollment Coordinator. HRAC (now HRC) AP's will be shared on Academic Senate website.

9. Vice President's Report –

The Vice President's report will be posted on the Academic Website. There are currently two hiring committees and any applications are greatly encouraged.

10. Part-time Faculty Report – None

11. Adjourn –

Meeting adjourned at 3:48pm.